## Log in to your PACFA Portal and access your Membership details

- 1. Go to www.pacfa.org.au
- 2. Sign in to your account by selecting 'Member Login' at the top of the page. If you have forgotten your details, or if you are locked out of your account, please contact <a href="mailto:admin@pacfa.org.au">admin@pacfa.org.au</a>



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Once logged in, the system will say "Hi, <Your Name>', and give you a sign out option.



4. From here, go to 'Membership', and click on 'My Membership'.



5. Once on your Membership profile, you can do things such as download your Membership certificate, add practice addresses through the Therapist Details tab, add your CPD and Supervision logs. At renewal time, this is also where the 'Renew Now' button will appear once your logs are complete.

My Membership		Clinical Renewal Test	About Me	My Participation	Prefer	ence	Therapist Details	LOGS	)
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Download your						√ Preterree	d Billing Address		
Certificate here		Membership Certificate	My details	S	A	Social	profiles	1	
At renewal time, once your logs are complete, the renew now button will appear here		Your membership Date of E expires on 30 June Gender			There are no social profiles defined.				
		You have open	Branch	Victoria					
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